



# CURRICULUM VITAE

*Q. No.: Q-5 (New), Punjabi  
University Guru Kashi Campus,  
Talwandi Sabo-151 302,  
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## **DR. GURVINDER SINGH**

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### **CAREER OBJECTIVE:**

To work in professionally managed organization that provides an ambition for learning and opportunity to work to my potential for the growth of the organization and myself.

### **WORK EXPERIENCE (TWENTY YEARS):**

#### **– Teaching/Research Experience (Fifteen Years)**

Serving as ‘Assistant Professor in Management’ with **Punjabi University**, since April 2007.

#### ***Areas of Specialization & Interests:***

International Business, Marketing Management, Business Environment, Management Practices, Operations Research, Research Methodology & Statistical Methods.

#### ***Research Papers Publication:***

- Research publications in various International & National Journals: 06
- Conferences (International & National): 08
- Won best paper award at International Conference at Bimtech, Greater Noida.

#### ***Academic & Administrative Responsibilities:***

- Incharge- Health Services at PUPGKC, Talwandi Sabo
- Faculty Advisor – Pragati Club (to prepare and aware students for various jobs)
- Warden – Baba Deep Singh (Boys) Hostel, (06 years).
- Faculty Coordinator- Annual Techfest (Savigya 2011).
- Worked as Department’s Public Relations Officer (03 years).
- President – Armed Forces Aspirants Club (03 years).
- Admission Coordinator- various courses in the department.
- Training and Placement Officer, MBA Program (02 years).
- Coordinator/ Member –Various administrative committees at university, campus and department.

## – **Managerial Experience (Five Years)**

- 1) Served as ‘**Executive Consultant**’ at New Delhi since August 2003 to April 2007 in rendering consultancy, assistance, advice & services to Exporters, Importers, PSUs & MNCs in India for more than two decades.

**Job Profile:** To identify perspective clients and projects funded by multilateral & bilateral agencies for accrual of pre-shipment & post-shipment export benefits under relevant Govt. Policies (including Deemed Exports & Fixation of Brand rate of Duty Drawback).

The job involves substantial liaison work with various government agencies like Commerce & Finance Ministries, DGFT and Jt. DGFTs, Customs & Central Excise offices, Trade and export promotion councils and various offices/councils/boards set-up by Govt. of India for the promotion of trade.

### ***Few Clients (regular clients) & Consultancy Projects Undertaken:***

- **Airports Authority of India:** Exemption in Custom & Excise duties against import of goods at various airports in India.
- **Indian Oil Corp. Ltd.:** Refund of Custom & Excise duties for supply of ATF to foreign Airlines.
- **Bharat Petroleum Corp. Ltd.:** Refund of Custom & Excise duties for supply of ATF to foreign Airlines.
- **Jaiprakash Associates Limited:** Refund of Terminal Excise Duty/ Duty Drawback for their Hydel Projects, projects funded by multilateral & bilateral agencies and import of goods at their hotels.
- **Metso Minerals India Pvt. Ltd.:** Refund of Custom & Excise duties for supplies made against EPCG scheme.

Beside that there were many other organizations for which consultancy projects handled for accrual of export benefits.

- 2) Served as ‘**Export Executive**’ since June 2002 to July 2003 with Deepak International Limited, a Golden Status – Trading House at Ludhiana (Punjab) dealing in ‘Export of Light Engineering Goods’ to more than 40 countries all over the world.

**Job Profile:** To generate & process export orders including procurement, documentation, shipment and payments.

## **QUALIFICATIONS:**

### – **Educational Qualification:**

**Ph.D.** from Punjab Technical University in the field of Social Media & Higher Education (Thesis Title: A Study of Uses of Social Media among Students of Higher Education).

**Masters in Business Administration (MBA)** - with specialization in ‘*International Business*’ in May 2002 from PSMS (now SMS), Punjabi University, Patiala.

**Bachelor of Science (B.Sc.) Non-Medical** – with Physics, Chemistry, Mathematics as major subjects in April 2000 from Punjab University, Chandigarh (S.G.G.S. College, Chandigarh).

– **Additional Qualification:**

**Diploma in Computer Software** from NIIT, Chandigarh.

**PERSONAL DETAILS:**

**Date of Birth** : November 23<sup>rd</sup>, 1977  
**Father's Name** : S. Jitender Singh  
**Sex** : Male  
**Nationality** : Indian

**Languages Known:** English, Punjabi & Hindi.

**INTEREST AND ACTIVITIES**

- Travelling & Meeting People.
- Reading Newspapers, Research Articles & Contemporary Issues.
- Playing Su-Doku & Puzzle Games.

**GURVINDER SINGH**